



Design Manager Accountant Access Form

We have created a free cloud user license to be used for outside CPA's and accountants as an additional benefit for our cloud users. This is a great way for cloud users to give their accounting expert remote access to their Design Manager software. Our hope is to grow our network of accounting professionals so that Design Manager users have an extensive accounting support system. In order for your accountant to qualify for the free cloud user license, he or she needs to meet the following criteria:

- The accountant or bookkeeper needs to either have his or her own accounting business or work for an accounting or financial services company.
- The accountant or bookkeeper needs to fill out this form and attach their resume or a company history of their accounting firm.
- The accountant or bookkeeper needs to agree to the following terms:
 - If it is determined that they are using the accountant access under duplicitous terms to help the DM user to avoid paying for a second license, they will be immediately terminated. If they do become an employee of a Design Manager user, they must inform Design Manager, Inc. and your company must purchase a user license.
 - The accountant or accounting firm must be willing to accept referrals from Design Manager and be willing to take on new Design Manager clients.
 - The accountant or bookkeeper is responsible for keeping their free login credentials protected and stored in a secure location. Design Manager is not liable if the accountant loses, misplaces, mishandles, or distributes the login credentials.

Designer/Owner Name: _____ Client Code: _____

Signature of Designer/Owner: _____

Date: _____

I hereby agree to let Design Manager give the below Accountant, full access to my Design Manager data.

Outside Accountant Information:

Name: _____ Phone Number: _____

Company Name: _____

Company Address: _____

Email Address: _____

Website: _____

Signature of Accountant: _____

Date: _____